

**TMO BOARD - 8TH DECEMBER 2005**

**REPORT BY THE COMPANY SECRETARY**

**THE 2005 ANNUAL GENERAL MEETING**

**1. Purpose of the Report**

- 1.1 The purpose of this report is to advise on the Company's tenth Annual General Meeting held on 14th November 2005, and review arrangements.

**FOR INFORMATION**

**2 Introduction**

- 2.1 The tenth Annual General Meeting of The Royal Borough of Kensington and Chelsea Tenant Management Organisation Limited was held on the evening of Monday 14th November 2005 in the Great Hall of Kensington Town Hall.

**3 The Annual General Meeting**

- 3.1 There were 143 Members present including Board Members. The table of the number of Members attending AGM's over recent years is as follows:

<b>Year</b>	<b>Attendees</b>
2000	194
2001	164
2002	142
2003	154
2004	143
2005	143

It should be noted that in 2002 there was an Extra-ordinary General Meeting on 15<sup>th</sup> April which 181 Members attended.

- 3.2 Suggestions are invited for increasing the numbers and representation at future AGM's.
- 3.3 Members had previously been sent individually: a Notice of the meeting, the draft minutes of the 2004 AGM, the Annual Accounts for the period ended 31<sup>st</sup> March 2005 and Question Forms both for questions generally and the Question Panel. As is customary a reminder letter was sent to Residents Association officers asking them to encourage TMO Members to attend the AGM.

- 3.4 Upon arrival and registration Members were given a detailed programme of events for the evening. They then had opportunity to have refreshments and also visit the surgeries and exhibitions in the Great Hall.

#### **4 Addresses & Resolutions**

- 4.1 Mrs Doris Besant MBE, Honorary President of the TMO opened the AGM and thanked members for their support.
- 4.2 Miss Juliet Rawlings, Chair of the TMO then welcomed everyone, especially Cllr Fiona Buxton and the Discussion Panel Members.
- 4.3 Miss Juliet Rawlings, Chair and Mr Gordon Perry, Chief Executive then addressed the meeting and jointly presented the TMO's Annual Report.
- 4.4 Cllr Fiona Buxton, Cabinet Member for Housing then addressed the AGM and introduced the Question Time discussion "Celebrating Community".
- 4.5 The panel then took questions from Members, it was chaired by Juliet Rawlings, Chair, and comprised of Cllr Fiona Buxton, Mrs Doris Besant MBE, Kiran James the son of one of our members, Saif Ahmad of Faith Regen UK, Dr Dahbi Skali of the Muslim Cultural Heritage Centre and Gordon Perry, Chief Executive.
- 4.6 The formal business of the AGM then followed with Resolutions A, B, C and D as summarised below were all proposed:
- A. to agree the minutes of the AGM held on 8<sup>th</sup> November 2004,
  - B. to adopt the Annual Accounts & Directors Report, for the period ended 31<sup>st</sup> March 2005 , David Lewis, Partner of Baker Tilly spoke on the FRS17 issue,
  - C. to appoint Baker Tilly as Auditors for a further year
  - D. to agree that the TMO continues to manage the Council's housing.

All resolutions were overwhelmingly passed by the meeting on a show of hands.

- 4.7 Mr David Bird, Company Secretary, then took questions under Any Other Business.
- 4.8 Miss Juliet Rawlings then gave her closing remarks and then formally announced the meeting closed.

## **5 Minutes**

- 5.1 The draft minutes will be reported to the Board in the New Year prior to submission to the next Annual General Meeting.

## **6 Prior Questions**

- 6.1 Opportunity was given to TMO Members, when the Notice of the AGM was sent, for them to send in questions, restricted to one per Member and no more than 40 words. Twenty four questions were received and those relevant were summarised and included with the AGM Programme papers for the information of all those attending, they will be published in TMO Link. Questions were also answered direct.

## **7 2006 AGM**

- 7.1 The TMO Board should consider who they would wish to invite to be the Guest Speaker for the 2006 AGM and any changes in arrangements.

## **8 Changes to the AGM this year**

- 8.1 The saxophonist quartet played before the AGM solely in the Great Hall from the high stage. Some surgeries found it difficult to hear residents during this time, but it did create a more relaxed atmosphere.
- 8.3 The Great Hall was made more homely by all surgeries, stands and exhibitions being located down the sides and at the rear. These included the Repairs and Customer Contact Centre & Parking Surgeries, the Housing Management Surgery, the Leaseholder One Stop Shop. There was a Decent Homes Exhibition, Supported Housing Stand, Tenant Participation Stand (in the foyer), the Community Safety Team and Safer Neighbourhood Police stands with PCSO's, RBKC Waste Services & Recycling stand and the Energy Efficiency stall with free low energy bulbs. There was also a stand to give help to those who wanted to ask a question under Any Other Business, a help desk for the Resident Profile Questionnaire and a Web Browsing stand and projection for viewing of the TMO's new Website. Community groups who provided exhibitions were Faith Regen UK and Oremi.
- 8.4 Registration took place in the Foyer and after the meeting food and drink was provided for all.
- 8.5 Sponsorship for the drinks was given by A E Williams & Son (Builders) Limited our sole maintenance term contract contractor.

## **9 Conclusion**

- 9.1 The AGM this year was considered to be a success and that it is getting progressively better year on year. It achieved more informality and participation, by the arrangements in the Great Hall, the repeat of the joint presentation by Miss Juliet Rawlings and Mr Gordon Perry as well as the Question Panel discussion together with food and drinks following the AGM.
- 9.2 We will continue to apply what we have learnt this year and introduce further measures in planning next year's AGM. Suggestions would be welcomed.

## **10 Future Annual General Meeting Dates**

- 10.1 The TMO Board previously agreed the date of the AGM as being the second Monday in November each year.
- 10.2 The dates for the next five years are as follows:

Monday	13 <sup>th</sup> November 2006
Monday	12 <sup>th</sup> November 2007
Monday	10 <sup>th</sup> November 2008
Monday	9 <sup>th</sup> November 2009
Monday	8 <sup>th</sup> November 2010

**David Bird**  
**Company Secretary**